

Decision Maker: Renewal and Recreation PDS Committee

Date: 1 April 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING FROM PREVIOUS MINUTES AND UPDATES**

Contact Officer: Lisa Thornley, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to consider progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	-

Corporate Policy

1. Policy Status: Existing policy. The Committee is regularly updated on matters arising from previous meetings.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2013/14 revenue budget
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Staff

1. Number of staff (current and additional): There are 10 posts (8.55 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising can take up to a couple of hours per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The report is intended primarily for Members of this Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

PROGRESS ON MATTERS ARISING FROM PREVIOUS MEETINGS

<u>Minute Number/Title</u>	<u>Decision</u>	<u>Update</u>	<u>Action</u>	<u>Completion Date</u>
25 (18.09.13) - Development of the R&R PDS Committee Work Programme 2012/13	Updates on proposals for the use of funds for the Biggin Hill Heritage	Meeting to discuss proposals held on 29 November 2014	Assistant Director, R&R	Subject to Biggin Hill Airport finalising proposals for a Heritage offer
25 (18.09.13) - Renewal & Recreation Business Plan - Penge Library	Updates re. Anerley Town Hall to be reported at future meetings of the R&R PDS	Service reviews being undertaken.	Assistant Director R&R	Ongoing
52 (26.11.13) - Mytime Annual Report 2012/13	Report from Mytime Trustees be submitted and Cllr Stevens be invited to attend the meeting Report to be submitted for approval of revised Investment Fund five year spending proposals and update on legal agreements required clarifying each parties' responsibilities for the procurement and delivery of the schemes	Still awaiting documents	Assistant Director R&R	Ongoing